



WAUSAU WEST HIGH SCHOOL

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west.wausauschools.org

October 13, 2021

Dear Parents and Guardians of Advanced Placement (AP) Class Students,

Wausau West High School strongly encourages all students taking AP classes to sit for the AP exam in their respective class. Taking the AP exam is an important culmination of successfully completing AP classes. Scoring well on an AP exam can often lead to students earning college credit for their high school AP class, also possibly saving a significant amount in college tuition.

For the 2021-2022 AP exams, students at Wausau West High School will be registering online. This registration will only take a few minutes and can be completed from any computer with internet access.

The cost for AP exams this year will be \$99.00 per exam. It is the strong desire of Wausau West High School that every student be able to take their AP exams. Should a student require financial assistance in order to be able to take an AP exam, the student or family should contact Mr. Randy Erdman, rerdman@wausauschools.org, at Wausau West High School to learn more.

Online Exam registration will begin on Mon, October 18, 2021 at 8:00 AM and end on Fri. Nov 12, 2021 at 10:00 PM. To register, students should click on the link provided on the West website under the INFO tab or visit <https://user.totalregistration.net/AP/502417> to register. To complete registration, students must answer all of the required questions. Student responses will be printed on AP answer sheets, so please be mindful of proper spelling and punctuation. Note that registration is not complete until students have printed the pdf of the confirmation page that is provided at the end. We understand parents may want to register their students for exams. We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.

Wausau West High School is excited to offer families the convenience of registering and paying exam fees online at the time of registration. Please be sure to have a credit card or debit card available before beginning the registration. Paying online is a great way to make sure that payment has been made and received, although you have the option of mailing a check or money order.

Here are the important dates for the registration process:

- Mon, Oct. 18, 2021 at 8:00 AM - Registration Begins
- Fri, Nov. 12, 2021 at 10:00 PM - Registration Ends and a late fee goes into effect after this date.
- Mon, Mar 15, 2022 at 10:00 PM - Last day for year long students to register for AP exams. A \$40.00 late fee will be assessed.

Please contact Mr. Randy Erdman, rerdman@wausauschools.org, if you would like to register for an exam not listed or have any questions.

Sincerely,

Randy R. Erdman
AP Testing Coordinator